GOVERNMENT OF PUDUCHERRY
INDIRA GANDHI GOVT. GENERAL HOSPITAL AND POST GRADUATE INSTITUTE,
PUDUCHERRY

Enquiry No.2-15/IGGGH&PGI/A7/2019-20/ Puducherry, dt. 04.09.2019

** QUOTATION NOTICE **

Sub:- IGGGH&PGI– Comprehensive Annual Maintenance contract
(Including all Spares) for Steam Laundry Equipments of this
Institution – Calling Quotation – Regarding..

*****

It is proposed to maintain Steam Laundry Equipments of this Institution, as listed
in the enclosed Annexure-I, under Comprehensive Annual Maintenance Contract,
subject to the terms and conditions mentioned in Annexure-II. The intending firms may
inspect the Steam Laundry Equipments and furnish their quotes along with terms &
condition in a sealed cover superscribing as “ QUOTATION FOR COMPREHENSIVE
ANNUAL MAINTENANCE OF STEAM LAUNDRY EQUIPMENTS (CAMO)” so as
to reach this office on or before 5.00 p.m of 21.10.2019. The quotation should accompany
PAN Number and GSTIN No. details.

Yours faithfully,

MEDICAL SUPERINTENDENT

To
Notice Board,
Indira Gandhi Govt. General Hospital & Post Graduate Institute,
Puducherry.

Copy to:
1. The Resident Medical Officer, IGGGH & PGI, Puducherry.
2. The Junior Engineer (Electrical/Civil),
   IGGGH & PGI, Puducherry
3. The Technical Supervisor (Laundry),
   IGGGH & PGI, Puducherry
4. The Programmer, Computer section,
   IGGGH & PGI, Puducherry

with instructions to host this quotation
in the Office Website
## REQUIREMENT OF CAMC FOR THE FOLLOWING MACHINERIES

<table>
<thead>
<tr>
<th>Sl.No</th>
<th>Description of the Items</th>
<th>Quantity</th>
<th>Location of the Equipments</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.</td>
<td><strong>Modern Steam Laundry Machine</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>1. Washing Machine</td>
<td>Capacity 150 Kgs</td>
<td>1 No</td>
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<tr>
<td></td>
<td>2. Hydro Extractor</td>
<td>Capacity 50 Kgs</td>
<td>1 No</td>
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<tr>
<td></td>
<td>3. Drying Tumbler</td>
<td>Capacity 50 Kgs</td>
<td>1 No</td>
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<tr>
<td>2.</td>
<td><strong>Generator Set with Accessories</strong></td>
<td></td>
<td></td>
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<tr>
<td></td>
<td>1. 100 KVA Capacity</td>
<td>Capacity 80KW</td>
<td>1 No</td>
</tr>
<tr>
<td>3.</td>
<td><strong>Boiler with Accessories</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Capacity 600 Kgs</td>
<td>1 No</td>
<td>Gorimedu, Puducherry</td>
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<td>4.</td>
<td><strong>Water Softner</strong></td>
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<td></td>
<td></td>
<td>1 No</td>
<td>Gorimedu, Puducherry</td>
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<tr>
<td>5.</td>
<td><strong>Generator Set &amp; Accessories</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>160 KVA Capacity</td>
<td>1 No</td>
<td>IGGGH&amp;PGI, Victor Simoniel Street, Puducherry</td>
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</tbody>
</table>

MEDICAL SUPERINTENDENT
ANNEXURE – 2

TERMS & CONDITIONS

1. The firm willing the field to undertake Laundry maintenance in this Institution should have been in operation for at least last two years as on 31st August 2019 in the business of Steam Laundry Machine maintenance services.

2. Under the Comprehensive Annual Maintenance Contract, all required spares shall be replaced by the service firm at their own cost.

3. Call /Feedback /Performance report: All records of complaints shall be maintained and properly recorded by the contractual firm with the details such as time when the call was reported and attended, signatures of the user, problem, comments of the user etc. A copy of the call/feedback report shall be given to the user.

4. Working hours: The firm shall correct/rectify any faults & failures in any equipment under this contract during normal working hours from Monday to Saturday and in case of urgent and emergent situations, the service firm should rectify the problem on holidays and after working Hours also, at no extra cost.

4. The Firm has to rectify the fault within 24 hours of logging the complaint, Equipment down time should not be more than 48 hours from the time of report of fault. Recovery may be made for non-rectifying the equipment beyond 48 hours from the amount to be paid to the firm.

5. The firm shall maintain the equipments strictly as per manufacturers’ guidelines and shall use standard Spare parts for replacement. In case of an instance of sub-standard repair/replacement of parts by the firm, it may lead to cancellation of the contract and legal action may be taken against the firm.

6. Six periodical visits shall be made with an interval of 2 month to attend the works like belt Adjustments, cleaning of equipments, checking of the loosen bolts and nuts, Checking of Wiring systems and insulation, water leakages, etc.

7. The firm should attend break down calls during the CAMC period apart from the routine Visits.

8. The contract will be valid for a period of one year (i.e.) on the commencement of the contract with the firm.

10. No advance payment will be made under any circumstances.

11. The Medical Superintendent shall reserves the right to cancel the contract at anytime if the maintenance services is found to be not satisfactory.

12. Payment: 50% of CAMC amount will be paid at the commence of the contract and the remaining 50% will be paid after completion of the CAMC period, after deducting IT/GST if any etc, subject to fulfillment of the above mentioned terms and conditions.