Enquiry No.1920/IGGGH&PGI/SP/2019-20/01 Date: 07-05-2019

QUOTATION NOTICE


************

Sealed quotations are invited for the supply of the following item for the use in this Institution on or before 21/05/2019 upto 04.00 p.m. as per the terms and conditions detailed below.

<table>
<thead>
<tr>
<th>Sl. No.</th>
<th>Description of materials</th>
<th>Rate to be quoted for the unit of</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Sign Boards including fixing and pasting charges (various sizes) in one side/double side</td>
<td>Per square inch</td>
</tr>
<tr>
<td>2</td>
<td>Digital Printing Sheet inches iron frame including Board including fixing and pasting charges (various sizes)</td>
<td>Per square feet</td>
</tr>
<tr>
<td>3</td>
<td>Letter Pasting and fixing including charges (various sizes) in glass/board (wet paste)</td>
<td>Per square inch</td>
</tr>
</tbody>
</table>

Terms and Conditions

1. Quotation: The quotation should be in a sealed cover super scribing as “Quotation for Sign Board Works” and should be addressed to The Medical Superintendent, Indira Gandhi Govt. General Hospital & Post Graduate Institute, Puducherry.

2. Insurance: No insurance charges are payable. The purchaser will not pay separately for transit insurance and the supplier should be responsible until the materials arrive in good condition at the destination and for this purpose, the rates quoted should be inclusive of insurance charges. GST if applicable may be charged extra.

3. Payment: Payment will be made by ECS or by DD in case ECS transaction fails within 30 days after receipt of the materials in good condition. If any items are found broken during transit, a replacement or credit note for the value of broken items should be sent immediately on receipt of intimation from this office to avoid the delay of payment in question. No Advance payment.

4. Validity: (a) The rates once quoted and approved will be final for one year from date of acceptance and no deviation in rates will be allowed.
   (b) Supply should be made within 10 days from the date receipt of our supply order, otherwise the supply order may be ‘treated as cancelled’ and orders will be placed to L2 bidder and the difference of the cost will be collected. The items supplied should be strictly in accordance with the specifications given in the Supply Order and any violation in this regard will lead to rejection of the items at their own cost. Our GSTIN No: 3AAAGI0198C1ZS.
   (c) The medicines/materials/books should be supplied strictly in accordance with the specifications given in the requirement. The items which are not conforming to the specifications will be returned to supplier at their own cost.
   (d) Quotations received either in person/post after the time prescribed above will be summarily rejected. The undersigned has all rights to reject the quotations.
(e) A certificate to the effect that the conditions mentioned above are accepted should be furnished along with the quotation.

5. Delivery  : Delivery should be made in F.O.R., Puducherry.
6. Evaluation of the tender will be done.
7. Note    : No quotation/Tenders/Invoices will be entertained unless Income Tax Permanent Account Number (PAN), TIN Number and CST Number is prominently quoted.

Copy to:
1. Notice Board
2. The Programmer, IGGGH&PGI, Puducherry. — with a request to host the enquiry in the Website.

Sealed Quotation must be submitted along with a duplicate copy for official purpose